



Process for setting up and hiring a Freshwater Lab Intern

HOSTS

Contact Freshwater Lab (FWL) to indicate your interest in hosting an intern. If desired, set up informational phone call.

Decide on potential intern projects.
Create a job description or fill out FWL Internship Description form. Get internal approvals.

FWL will send student materials over for your consideration.

Let FWL know before reaching out to student(s) to set up interview.

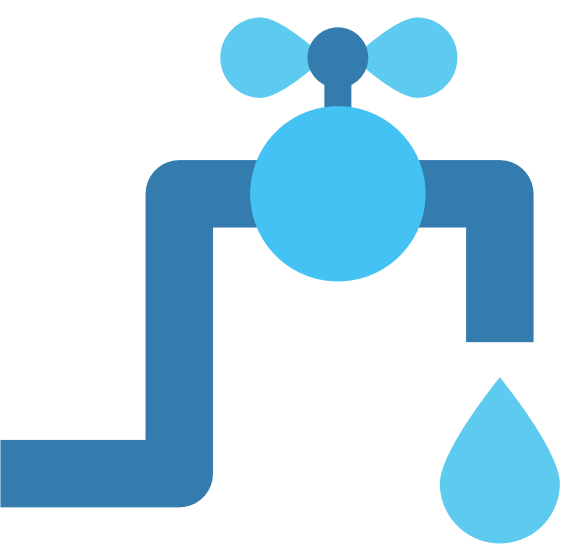
STUDENTS

Meet with Prof. Havrelock to talk about your interests. Look into organizations you might like to intern with.

Read all internship descriptions as they come in, and let Prof. Havrelock know when you are interested in applying. You should apply for more than one position.

Send resume and cover letter to FWL as soon as you can.

Keep in touch with FWL on your interests and progress.



Training a new generation of water leaders

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